

Copenhagen, 17 August 2023

# Memorandum on the OSCE PA Observation of the 15 October 2023 Parliamentary Elections in Poland

## **OSCE PA Election Observation Mission**

Parliamentary elections are planned to take place in Poland on 15 October 2023. In anticipation of an invitation to observe these elections, the OSCE PA President has decided to deploy an Election Observation Mission to work closely with an expected Election Observation Mission of the OSCE/ODIHR, as well as a delegation of the Parliamentary Assembly of the Council of Europe.

#### Nomination and Appointment of Parliamentary Observers

In accordance with the attached OSCE PA Election Observation Guidelines, national Delegations wishing to nominate their members to participate in this mission are kindly asked to complete and return to the International Secretariat at (<u>eom@oscepa.dk</u>) as soon as possible, but no later than **Friday 15 September 2023** the following:

- 1. The Delegation Nomination Form,
- 2. An Individual Observer Nomination Form for each nominated observer,
- 3. A signed Statement of Nominated Election Observer for each nominated observer,
- 4. A signed Code of Conduct for each nominated observer,
- 5. A copy of the photograph page from each nominated observer's passport,
- 6. A photograph.

Please note that in accordance with the Guidelines nominated observers are not part of an observation mission before they have been appointed by the OSCE PA President. The International Secretariat will communicate the list of observers to delegations that have forwarded nominations following appointment by the OSCE PA President. Due to registration procedures, we may not be able to accommodate those who register after the deadline.

## **Accommodation**

Parliamentary briefings will be held in-person in Warsaw on 13-14 October 2023. The Temporary OSCE PA Headquarters will be in Warsaw as well. The International Secretariat of the OSCE Parliamentary Assembly will communicate further details on the accommodation arrangements in due time.

#### **Preliminary Programme**

Thursday, 12 October 2023All dayArrival of observers

Friday, 13 October 2023 All Day

Parliamentary briefings

Saturday, 14 October 2023

Half Day	Parliamentary briefings (cont.) Deployment to Areas of Observation
<b>Sunday, 15 October 2023</b> All Day	Observation at Polling Stations
<b>Monday, 16 October 2023</b> 08:00 Afternoon	De-Briefing for OSCE PA observers ( <u>in-person in Warsaw; online for</u> <u>observers deployed with overnight stay outside Warsaw</u> ) Press-Conference in Warsaw
	Suggested departures of observers

Members are reminded that in accordance with the OSCE PA's Astana Declaration of 2008 and the Guidelines, participants are expected to participate in the full briefing programme as well as the debriefing on the day following the election.

## Briefing on Mission for new OSCE PA observers

We kindly invite new observers to attend the Briefing on the Mission aimed at providing useful information on the general framework of PA observation missions. The briefing is open to all OSCE PA observers, but participation is expected for new observers. Further details will be communicated to new observers.

## **Election Day**

We kindly ask you to indicate your preference for deployment in the Individual Registration Form while submitting your documents. The International Secretariat will circulate a draft deployment plan taking into consideration wishes by observers, but also the requirements for a meaningful observation mission. The deployment plan will be prepared based on indicated preferences and on the need for balance in our observation mission. This plan will also be prepared in such a way as to complement efforts by the observer teams deployed by the OSCE/ODIHR. Members will generally work in teams of two with the support of an interpreter and a driver.

National parliaments are responsible for their own Members' expenses, including any hotel cancellations, as well as fees for driver, interpreter and fuel. Further information on arrangements for Election Day including related to costs for any cars/drivers and interpreters for Election Day will be communicated in due time.

## **De-Briefing and Departures**

Please note while making your travel arrangements that an online de-briefing are planned for those observers deployed with overnight stays outside Warsaw. We kindly ask members not to book their domestic Polish travels or departure flights prior to the finalization of the expected deployment plan for observers.

## Visa

Observers are advised to contact the Polish consulates in their respective countries to verify visa requirements necessary for their travel for the Mission. Please contact the International Secretariat if you need any assistance while arranging your visa documents.

## **Travel and Health Insurance**

Members are requested to ensure that they have full health insurance coverage valid for the duration of their stay in Poland.